

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

1333 Main Street, Suite 200
Columbia, SC 29201

Minutes of the Meeting

March 3, 2005

10:30 a.m.

Commission Members Present

Mr. Dalton Floyd, Chairman
Ms. Rosemary Byerly
Mr. Larry Durham
Dr. Doug Forbes
Dr. Bettie Rose Horne
Dr. Vermelle Johnson
Mr. Jim Konduros
Mr. Miles Loadholt
Ms. Cynthia Mosteller
Mr. Daniel Ravenel
Mr. Jim Sanders

Commission Members Absent

Dr. Layton McCurdy
Ms. DeLoris Oliver
Dr. Mick Zais

Staff Present

Ms. Rita Allison
Ms. Camille Brown
Ms. De'Nitra Brown
Mr. Mike Brown
Ms. Julie Carullo
Ms. Lorinda Copeland
Ms. Renea Eshleman
Dr. Conrad Festa
Ms. Yolanda Hudson
Ms. Lane Jeselnik
Dr. Lynn Kelley
Dr. Esther Kramer
Dr. Tajuana Massie
Ms. Lynn Metcalf
Dr. Gail Morrison
Dr. Mike Raley
Ms. Beth Rogers
Dr. Karen Woodfaulk

Guests

Ms. Betty Boatwright, S.C. State University
Mr. Bill Bragdon, U.S.C. – Columbia
Dr. Cheryl Cox, State Technical System

Dr. Anthony Coyne, U.S.C. – Sumter
Dr. John Crotts, College of Charleston
Mr. Jeffrey Dunlap, U.S.C. - Upstate
Dr. Christine Ebert, U.S.C. – Columbia
Dr. Marilyn Fore, Horry-Georgetown Technical College
Dr. Doug Friedman, College of Charleston
Ms. Alyson Goff, U.S.C. Intern
Dr. Ron Green, Winthrop University
Dr. Karl Heider, U.S.C. – Columbia
Dr. Thomas Higerd, Medical University of S.C.
Ms. Lynn Hopkins, Trident Technical College
Ms. Karen Jones, Winthrop University
Ms. Star Kepner, U.S.C. – Sumter
Dr. Tom Leatherman, U.S.C. – Columbia
Mr. Scott Ludlow, State Technical System
Mr. Gary McCombs, College of Charleston
Mr. J. P. McKee, Winthrop University
Mr. Frank Mervin, U.S.C. – Upstate
Dr. Isaac Metts, The Citadel
Dr. Susan Mitchell, University of Phoenix
Dr. Daniel Nadenicek, Clemson University
Dr. Norine Noonan, College of Charleston
Ms. Jodie Ploessel, University of Phoenix
Dr. Gerrita Postlewaite, Horry Co. Schools
Dr. Susan Prior, U.S.C. - Columbia
Dr. Stan Schraeder, Aiken Technical College
Dr. Chris Starr, College of Charleston
Mr. MonDarryl Smith, U.S.C. – Upstate
Dr. John Sutusky, Medical University of S. C.
Dr. Jerry Tilt, Aiken Technical College
Dr. Don Tomasic, Aiken Technical College
Dr. Sharon Vincent, Aiken Technical College
Ms. Catherine Watt, Clemson University
Dr. Leon Wiles, U.S.C. - Upstate
Mr. Bryce Wilson, S.C. Budget & Control Board

Member of the Press:

no members of the press attended

This meeting was held in accordance with the Freedom of Information Act.

1. Introductions

The meeting was called to order by Chairman Floyd. Dr. Lynn Kelley introduced the guests attending the meeting, all of whom are listed above.

2. Approval of Minutes

Chairman Floyd asked for a motion to approve the minutes from the meeting on February 3, 2005. The **motion** was made (Byerly), **seconded** (Johnson) and **carried** to approve the minutes as written.

3. Chairman's Report

- Dalton B. Floyd

- Chairman Floyd reminded the Commissioners of the Access & Equity Conference to be held in Columbia March 16 – 18, 2005, the theme of which is *Providing, Prevailing, and Progressing Diversity in Education*.
- Chairman Floyd commented that the Campus Safety Conference, which took place February 23 – 25, 2005, was very successful. Commissioner Durham and Dr. Leon Wiles of U.S.C. – Upstate also offered complimentary remarks about the conference and thanked all CHE staff members involved in putting it together.

4. Committee Reports

4.01 Report of the Executive Committee

-Dalton B. Floyd

(No Report)

4.02 Report of the Committee on Academic Affairs and Licensing

-Vermelle Johnson

A. Consideration of New Program Proposals

Commissioner Johnson reported that her committee considered and approved all nine of the programs listed below at their meeting on February 10, 2005. Detailed information about each of these programs can be found in **Attachments I - IX**.

1. A.D.N., Nursing, Aiken Technical College
2. A.I.T., Industrial Maintenance Technology, Aiken Technical College
3. B.A., Latin American and Caribbean Studies, College of Charleston
4. B.S., Hospitality and Tourism Management, College of Charleston
5. B. S. Discovery Informatics, College of Charleston
6. M.L.A., Landscape Architecture, Clemson University
7. M.S.W., Social Work, Winthrop University
8. Ph.D., Environmental Design and Planning, Clemson University
9. Ph.D., Anthropology, U.S.C. – Columbia

A **motion** was made (Johnson) and **seconded** (Mosteller) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission

approve the program at Aiken Technical College leading to the Associate in Health Science degree with a Major in Nursing, to be implemented in Fall 2005, provided that no “unique cost” or other special state funding be required or requested.

Commissioner Sanders requested that he be walked through the process by which new academic programs are brought to the Commission for approval as well as be given an explanation as to how the costs of these programs are determined. He also inquired as to the number of programs that had been submitted to the Commission in the last year and of those, how many had been approved. Dr. Gail Morrison and Dr. Conrad Festa provided Mr. Sanders with summarized answers to those questions and Chairman Floyd stated that more detailed information could be obtained at the committee meeting level. The motion was then brought to the table and **carried**.

A **motion** was made (Johnson), **seconded** (Forbes), and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at Aiken Technical College leading to the Associate in Industrial Technology degree with a major in Industrial Maintenance Technology for implementation in Fall 2005, provided that no “unique cost” or other special state funding be required or requested.

A **motion** was made (Johnson) and **seconded** (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at the College of Charleston leading to the Bachelor of Arts in Latin American and Caribbean Studies, for immediate implementation, provided that no “unique cost” or other special state funding be required or requested.

Commissioner Forbes questioned the necessity of having a program of this nature at the College of Charleston when a similar program at U.S.C. had not been particularly successful. Dr. Morrison stated that the U.S.C. program was indeed under scrutiny and that it was currently on a path to greater productivity. A representative of the College of Charleston, Dr. Doug Friedman, explained that this program has actually been in place at the College, offered as a minor, since 1997. As a major course of study, students will be required to complete a major in another discipline as well. The motion was then brought to the table and **carried** with a vote of nine in favor and one opposed (Forbes).

A **motion** was made (Johnson) and **seconded** (Ravenel) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at the College of Charleston leading to the Bachelor of Science degree in Hospitality and Tourism Management for implementation in Fall 2005, provided that no “unique cost” or other special state funding be required or requested.

Discussion followed regarding the relationship between this proposed program and

degrees offered at Johnson & Wales University (soon to depart the Charleston area), as well as the degrees offered at Trident Technical College. Dr. John Crotts, of the College of Charleston, explained that this program is based on a business curriculum and that it would enable a student with an Associate Degree in Culinary Arts to earn a Bachelor's degree in just three additional years. Commissioner Forbes expressed concern that this program might overlap any plans that Trident Technical College may have to expand their Culinary Arts program to offer a four-year degree and suggested that the program under consideration at the College of Charleston be tabled until a comprehensive agreement between the institutions could be reached. Commissioner Ravenel recommended that the College of Charleston program be put in place so as to avoid conflict about these programs in the future. The final outcome of the discussion revealed that the program at the College of Charleston would not be duplicative in that it would be unique in offering students in the Charleston area the opportunity to acquire a Bachelor's degree in Hospitality and Tourism Management whereas the Johnson & Wales program offered was only an Associate degree in culinary arts. The discussion also revealed that there had been no statement of opposition during the approval process of this program, and that Dr. Mary Thornley, President of Trident Technical College, had actually endorsed it. The motion was then brought to the table and **carried** with a vote of nine in favor and one opposed (Forbes).

Commissioner Johnson gave a brief explanation about Discovery Informatics, referenced in program proposal five above. She described it as a program that will prepare students to deal with, manage, and interpret huge databases. Students majoring in Discovery Informatics will be required to take a cognate in a substantive discipline. A more narrowly focused program of this type is currently in place at Wofford College.

A **motion** was made (Johnson) and **seconded** (Ravenel) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at the College of Charleston leading to the Bachelor of Science degree with a major in Discovery Informatics, to be implemented in Fall 2005, provided that no "unique cost" or other special state funding be required or requested.

Commissioner Forbes inquired as to how similar the program at Wofford was to the one being proposed at the College of Charleston. Dr. Norine Noonan and Dr. Chris Star of the College of Charleston explained that the program at Wofford is not as extensive as the one proposed at the College of Charleston, although Wofford may one day expand their program. It was also stated that there are no other programs of this type at the undergraduate level in the country. The motion was then brought to the table and **carried**.

Commissioner Johnson gave a brief explanation on the proposed program leading to the Master of Landscape Architecture degree in Landscape Architecture at Clemson University.

A **motion** was made (Johnson), **seconded** (Byerly), and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at Clemson University leading to the Masters of Landscape Architecture degree with a major in Landscape Architecture, to be implemented in Fall 2005, provided that no “unique cost” or other special state funding be required or requested, and provided further that funding is provided to increase substantially program-related library holdings.

Commissioner Johnson explained the purpose of the proposed program leading to the Master of Social Work degree in Social Work at Winthrop University and stated that U.S.C. – Columbia was the only other institution in the state currently offering this program.

A motion was **made** (Johnson) and **seconded** (Byerly) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at Winthrop University leading to the Masters of Social Work degree with a major in Social Work, to be implemented in Fall 2006, provided that no “unique cost” or other special state funding be required or requested.

Discussion followed as to whether the program at Winthrop would duplicate the efforts of U.S.C. or those of any institution that might offer this type of program in the Charlotte area. It was stated that Winthrop would be attempting to meet the need for trained social workers by offering the program in a weekend format which is not currently done at either U.S.C. or in Charlotte. The motion was then brought to the table and **carried**.

Commissioner Johnson explained the purpose of the program leading to the Doctor of Philosophy degree in Environmental Design and Planning at Clemson University.

A motion was **made** (Johnson) and **seconded** (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program at Clemson University leading to the Doctor of Philosophy degree with a major in Environmental Design and Planning, to be implemented in Fall 2005, provided that no “unique cost” or other special state funding be required or requested.

Discussion followed as to the need for this program, the cost involved in implementing it, and its inter-institutional relationships with the College of Charleston, the Medical University of S. C. and U.S.C. Dr. Morrison and Dr. Daniel Nadenicek, of Clemson University, addressed the questions raised by both Commissioner Forbes and Commissioner Sanders and stated that approval of this program would ultimately provide for tangible benefits to the state. The motion was then brought to the table and **carried** with a vote of nine in favor and one (Forbes) opposed.

Commissioner Johnson gave a brief description of the program leading to the Ph.D degree in Anthropology at the University of South Carolina.

A **motion** was made (Johnson), **seconded** (Loadholt), and **carried**, with one abstaining (Mosteller) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the program leading to the Ph.D. degree in Anthropology, to be implemented in Fall 2005, provided that no “unique cost” or other special state funding be required or requested.

B. Consideration of Request for Initial Licensure:

University of Phoenix, Multiple Programs

Commissioner Johnson listed the proposed programs leading to both the Bachelor of Science degree as well as those leading to the Master’s degree as found on page 1 of **Attachment X**. A complete outline of those programs may be found on pages 2 – 12 of the attachment.

A **motion** was made (Johnson) and **seconded** (Forbes) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve initial licensure to the University of Phoenix for five years to establish a branch in Columbia to offer programs leading to the B.S. degree in (1) Business, (2) Criminal Justice Administration, (3) Health Administration, (4) Human Services, (5) Information Technology, and (6) Management; programs leading to the Master’s degree in (1) Business Administration, (2) Health Administration, and (3) Management; and the Master of Science degree program in Computer Information Systems; the Committee also recommends that the Commission delegate to the staff authorization to license a site in Columbia when the facility is developed.

For the benefit of new members of the Commission, Chairman Floyd explained that in response to past concerns of the Commission about its authority regarding licensing, a committee chaired by Harry Lightsey studied this issue and concluded that the Commission could not deny licensure because it might present competition with in-state schools. The Commission’s authority in this regard has more to do with the consumer protection aspect of licensing approval. Representatives of the University of Phoenix, Dr. Susan Mitchell and Ms. Jodie Ploessel, presented information as to the size of the University, its locations, the number of students who attend classes on-line, and general information on how the University operates. Discussion followed, after which Chairman Floyd asked the University of Phoenix representatives if they, at some point in the future, would be willing to do a presentation on distance learning for the Commission, and the representatives agreed. The motion was brought to the table and **carried**.

C. Consideration of Report on Program Productivity, Fall 1998-Fall, 2003, South Carolina State University

Commissioner Johnson made reference to the guidelines, found on page 2 of **Attachment XI**, involved in determining compliance with the productivity standards. South Carolina State has asked that its six non-compliant programs (found on page five of Attachment

XI) be accepted on a provisional basis until the school's new Provost comes on board in May 2005 at which time a decision would be made on whether to enhance, consolidate, or terminate them.

A **motion** (Johnson) was made and **seconded** (Konduros) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission grant provisional approval status for all of the programs at S.C. State University that are not in compliance with program productivity standards as listed above until the University's major internal reorganization and the hiring of a new provost is completed in May 2005, with the University to notify CHE staff by June 15, 2005, as to its plans for corrective action to enhance, consolidate or terminate any programs.

Discussion followed as to the cost of these provisional programs. Ms. Betty Boatwright, representative of S C. State, said that the university is also concerned about the costs and that some of these programs may, in fact, be terminated or collapsed by the deadline of June 15, 2005. The motion was then brought to the table and **carried**.

D. Consideration of *Follow-up to Report on Program Productivity, Fall 1998 – Fall 2003 Executive Summary*

Commissioner Johnson made reference to the three recommendations found in **Attachment XII** whereby institutions with programs not in compliance with the productivity standards have submitted plans of corrective actions for those programs, requested exemptions for programs, and requested acceptance of proposed terminations of programs. Complete detail on each of these recommendations may be found in **Attachment XII**.

A **motion** (Johnson) was made and **seconded** (Mosteller) to approve the following **recommendations**:

- 1) Accept the plans of corrective action submitted by The Citadel, Lander University, U.S.C.- Columbia, U.S.C.- Upstate, and Winthrop University for programs shown in Table 1 (p. 3 of **Attachment XII**).
- 2) Grant exemptions to the following:
 - a. exemption for the program leading to a Master's degree in Biochemistry at Clemson University from program productivity standards. The Master's degree in Biochemistry is used as a "stop out" program for students who were originally enrolled in the doctoral program but chose not to complete the doctorate. The courses taken by students in the Master's program are the same courses that students are required to take in the doctoral program. Thus, no new courses are taught in the Master's program that are not needed for the doctoral program.
 - b. exemption for the program leading to a Master's degree in Music History and Literature and for the program leading to a Master's degree in Music Theory and Composition at U.S.C- Columbia from program productivity standards with U.S.C.-

Columbia to provide a plan of action with deadlines for improving enrollment to the staff by May 13, 2005. Each of these programs is a unique program and the only one

of its kind being offered by institutions in the state. Without their existence, there would be a void in these areas of study for students who are interested in pursuing degrees and careers in these fields. However, the Committee felt that programs should be examined for their usefulness if student demand is so low.

3) Accept the proposed terminations as follows:

- a. termination for the program leading to a Doctoral degree in Health Education Administration at U.S.C.- Columbia.
- b. termination for the program leading to a Master's degree in Mathematics at Winthrop University.

Discussion followed as to why programs are required to meet only one of two productivity standards in order to automatically receive continued approval status from the Commission. Concerns were also expressed about the number of programs for which exemptions are requested. Dr. Morrison addressed these questions and concerns. The motion was then brought to the table and **carried**.

E. Consideration of Annual Evaluation of Associate Degree Programs, FY 2002-2003

Commissioner Johnson made note that a revised version of this agenda item had been placed in the Commissioners folders. Commissioner Johnson made reference to the slightly different guidelines for evaluating these programs as found on pages 1 and 2 of **Attachment XIII**.

After delivering a summary of some of the items in this report, a **motion** was made (Johnson), **seconded** (Horne), and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve this report's designation of programs for the current reporting year as shown in Tables 5, 6, 7, and 8 (**Attachment XIII**). Because of the importance of certain associate degree programs to economic development in South Carolina, the Committee further recommends that the technical colleges and two-year regional U.S.C. campuses be requested to continue efforts to increase the total numbers of and racial/ethnic/gender mix of enrolled students in and graduates from their associate degree programs of nursing, the engineering technologies, and the AA/AS transfer program.

The Committee further suggests that the State Technical College System and the U.S.C. two-year Regional Campuses develop plans to increase the yield of enrolled students graduating from AA/AS programs over the next ten years; and for the two-year U.S.C. Regional Campuses to consider a plan to increase the numbers of non-duplicative, occupationally-related associate degree programs to assist economic development.

F. Consideration of Annual Report on Advanced Placement Course Acceptance Policies, FY 2004-05.

A **motion** was made (Johnson) and **seconded** (Mosteller) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission on Higher Education accept this report as evidence that the institutions are in compliance with AP policy.

Commissioner Sanders questioned why some institutions did not accept AP credit in particular categories as shown on page three of **Attachment XIV**. Dr. Morrison responded that the reason is that those institutions, in general, do not offer courses that are comparable to the courses for which that AP credit is granted. The motion was then brought to the table and **carried**.

G. Consideration of Mission Statement Revisions:

1. Greenville Technical College
2. University of South Carolina

Commissioner Johnson made reference to the revised mission statements for the above institutions as found in **Attachment XV**.

A **motion** was made (Johnson), **seconded** (Mosteller), and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve the revised mission statements for Greenville Technical College and the University of South Carolina.

H. Consideration of Revision to Teacher Scholarship Grant Guidelines

1. "Provisional" Certificate
2. Inclusion of Other School Personnel

Dr. Morrison explained that of two changes listed (**Attachment XVI**), the first one under consideration would change the guidelines to allow new teachers with "initial" certificates to have access to the Teachers Scholarship Grant. Although still in the proviso stage in the General Assembly, the second change proposes to offer this scholarship to other school personnel when it has received their approval.

A **motion** was made (Johnson), **seconded** (Durham), and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing recommends that the Commission approve these changes to the *Guidelines* for the Teacher Scholarship Grant program for immediate implementation.

4.03 Report of the Committee on Access & Equity and Student Services
(No Report)

- Dan Ravenel

4.04 Report of Committee on Finance and Facilities**- Ms. Rosemary Byerly****A. Interim Capital Projects**

Commissioner Byerly reported that her committee had met, reviewed, and approved all five of the projects as listed below and found in **Attachment XVII**.

- | | | |
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| 1. The Citadel | - | Stadium Replacement |
| 2. College of Charleston | - | Renovation of Rutledge and Buist Residence Halls |
| 3. Medical University of South Carolina | - | Uninterruptible Power Supply |
| | - | Children's Research Institute |
| | - | Dental Medicine Lab Retrofit |

A **motion** was made (Byerly), **seconded** (Loadholt), and **carried** to approve each of the projects as recommended.

5. Legislative Update**- Rita Allison**

Julie Carullo gave an update on the status of the Economic & Education Development Act. She also reported that a bill to re-establish what was in the Life Sciences Act to establish U.S.C. – Sumter as a four-year institution was recently filed as a free standing piece of legislation on the House side. Several items relating to regulatory relief that had been struck from the Life Sciences Act have also been re-filed. Ms. Carullo stated that the Governor's Office is in the process of forming the S. C. Education Council to be headed by Columbia businessman, Steve Matthews. The purpose of that group will be to look at funding structures for middle and high schools as well as to study drop-out issues. The State Superintendent has also formed a group, chaired by Mack Whittle, to look at high school reform. Dr. Festa and a few other members of the higher education community will be on that committee. Although both of these groups are looking at important areas of reform, a group that considers reform from Pre-K through Grade 16 does not yet exist. Ms. Carullo made reference to and explained materials in the Commissioners' booklets (**Attachments XVIII, XIX, and XX**) which pertain to the Commission's budget request in comparison to the Governor's and the House Ways & Means budget recommendations, the Ways & Means budget recommendations for colleges and universities, and a fact sheet on the statewide higher education electronic library. She noted that the Commissioners had also been given a hand-out (**Attachment XXI**) that highlights the names of members of the legislature serving on committees pertaining to higher education and finance. Commissioner Mosteller commented that some members of the Commission were planning to go over to the legislature that afternoon to request funding support for the statewide electronic library. Dr. Festa then encouraged the Commissioners to support that effort as well as all other higher education funding requests.

6. Report of the Executive Director**-Conrad Festa**

Dr. Festa reported that he has been working very hard with the Governor's Office and with members of the legislature to encourage their support of higher education's funding needs. He noted that the Commission on Higher Education had received one of ten Notable State Document Awards for 2004 for the *South Carolina Higher Education Statistical Abstract 2004*, and he commended staff member, Stephanie Reynolds, for her dedicated work on that document. Dr. Festa advised the Commissioners that the agency would be visited by a

delegation from the Near East and North Africa on Monday, March 14, at which time he and the Commission staff will present them with information on the structure and operation of the agency as well with general information about higher education in South Carolina. Dr. Festa also emphasized the need of additional funding for agency staffing purposes as many of his staff are very overworked and put in long hours above and beyond the call of duty.

7. Presentations

African-American Male Mentoring Program – Dr. Leon Wiles and three students from U.S.C. Upstate presented the Commission with information on the challenges of the African-American male in completing the higher education process and on how this program has helped to lead them towards academic and career success. In addition to mentoring activities, students in this program participate in many activities that are not only beneficial to them but to the community as well. A copy of their presentation can be found in **Attachment XXII**.

Early College Demonstration School – Dr. Gerrita Postlewaite, Superintendent of the Horry County School District, and Dr. Marilyn Fore, Vice-President of Academic Affairs at Horry-Georgetown Technical College, provided a power point presentation on the Early College High School pilot project. Designed to encourage students who are normally underrepresented in post-secondary education to succeed in that arena, this program will allow them to earn up to two years of college credit while still attending high school. To be implemented in 2006, it will eventually branch out to other school districts, and college credits earned while a student in the program may be articulated to other institutions. A copy of this presentation may be found in **Attachment XXIII**.

8. Other Business

Election of Vice-Chair

Chairman Floyd asked for nominations for the position of Vice-Chair of the Commission. Commissioner Ravenel **nominated** Commissioner Byerly, the longest serving member of the Commission, and Commissioner Durham **seconded** that nomination. Commissioner Horne made a **motion** to close the nominations, which was **seconded** by Commissioner Forbes. Commissioner Byerly was then **unanimously elected** as Vice-Chair of the Commission.

Chairman Floyd stated that the location of the May meeting was still to be determined, but that it would probably take place in the lower part of the state. He also said that the Commission meeting in October will most likely take place at Winthrop University.

9. Adjournment

Commissioner Ravenel made a **motion** to adjourn the meeting at 1:30 p.m. It was **seconded** (by all) and **carried**.

Respectfully submitted,

Beth Rogers

Recording Secretary

Attachments I - XXIII

*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.